



Community
Access Partners of
San Buenaventura

65 Day Road
Ventura, CA 93003

(805) 658-0500
(805) 658-0500 fax
www.capstv.org

Board of Directors:

Scott Ripple
Chair

Ron Halt
Vice-Chair

Kathryn Yamada
Treasurer

Darryl Dunn
Secretary

Marcia Grace Alcott
Jackie Griffin
Anne Hallock
Alisa Moore
David Rios
Ed Wehan
Terry Wieser

"Empowering Community Through Media Access"

Board of Directors – Meeting Minutes

Monday, January 21, 2008 – 5:30pm

CAPS Offices o 65 Day Road o Ventura, CA 93003

- A. Call to Order / Roll Call - – The meeting was called to order at 5:30pm**
Members Present: Scott Ripple, Ron Halt, Kathryn Yamada, Darryl Dunn, Marcia Alcott, Ed Wehan
Members Absent: Jackie Griffin, Anne Hallock, Alisa Moore, David Rios, Terry Weiser
Staff Present: Todd Thayer
- B. Public Communications – None**
- C. Approval of minutes from December 17, 2007 M/S/P**
- D. Executive Director's Report – The Executive Director gave a brief overview of highlights from the previous month**
- E. Standing Committee Reports**
 - 1) Executive Committee – Chair Ripple
 - a) Review meeting of December 10, 2007 – **Chair Ripple reviewed the meeting from January 14**
 - 2) Finance Committee - Treasurer
 - a) Review 2007 Year-end financials (draft) – Treasurer Yamada – **The board reviewed the year-end financials.**
 - b) Variance report – Executive Director – **The Executive Director presented a report on variances for the 2007 Operating budget.**
 - c) Presentation of 2008 Operating Budget – **M/S/P**
- F. Ad-Hoc Working Groups**
 - 1) By-Law Review Working Group – **Did not meet**
 - 2) Employee Handbook Working Group – **Did not meet**
- G. New Business**
 - 1) Closed Session for Personnel Evaluation – Executive Director Performance Review
 - 2) Report on Closed Session – Chair Ripple – **The Chair reported that the board had met and will act on direction from the closed session.**
- H. Board Member Communications – none**
- I. Adjournment – There being no other business, the meeting was adjourned at 6:15pm**